



Tel (+266) 22 323 132 Fax (+266) 22 310 044
10 Lioli Road, Maseru 100, Lesotho PO Box 1564, Maseru 100, Lesotho
www.lspconstruction.net
Company Reg No. 176/01

CORONA VIRUS MANAGEMENT PROCEDURE

Directors AJ Bothma (Chairman); LJ Fourie* (Managing Director); R Pietrucci* (Contracts Director);
JR Bothma; GT Monaheng; DM Rantekoa; *South African



Tel (+266) 22 323 132 Fax (+266) 22 310 044
 10 Lioli Road, Maseru 100, Lesotho PO Box 1564, Maseru 100, Lesotho
www.lspconstruction.net
 Company Reg No. 176/01

Date	21 March 2020		
Revision	0		LSP-SH-PRC-01_00

	Name	Designation	Signature	Date
Prepared By	Phakiso Ranooana	Safety Manager		21 March 2020
Accepted By	Louis Fourie	Managing Director		21 March 2020

Directors AJ Bothma (Chairman); LJ Fourie* (Managing Director); R Pietrucci* (Contracts Director);
 JR Bothma; GT Monaheng; DM Rantekoa; *South African

1. Introduction and Background to COVID-19

Coronavirus is an outbreak of respiratory disease caused by a novel (new) coronavirus that was first detected in China and which has now been detected in more than 100 locations internationally, including South Africa which is closer to Lesotho. The virus has been named “SARS-CoV-2” and the disease it causes has been named “coronavirus disease 2019” (abbreviated “COVID-19”). On January 30, 2020, the International Health Regulations Emergency Committee of the World Health Organization declared the outbreak.

Coronaviruses are a large family of viruses that are common in people and many different species of animals, including camels, cattle, cats, and bats. Rarely, animal coronaviruses can infect people and then spread between people such as with SARS-CoV and now with this new virus (named SARS-CoV-2).

The SARS-CoV-2 virus is a beta coronavirus, like MERS-CoV and SARS-CoV. All three of these viruses have their origins in bats. The sequences from other countries patients are like the one that China initially posted, suggesting a likely single, recent emergency of this virus from an animal reservoir.

Early on, many of the patients at the epicenter of the outbreak in Wuhan, Hubei Province, China had some link to a large seafood and live animal market, suggesting animal-to-person spread. Later, a growing number of patients reportedly did not have exposure to animal markets, indicating person-to-person spread. Person-to-person spread was subsequently reported outside Hubei and in countries outside China, including India, Italy, United Kingdom and many others. Some international destinations now have apparent community spread with the virus that causes COVID-19, as do some parts of the African countries. Community spread means some people have been infected and it is not known how or where they became exposed.

2. Document Scope

The purpose of this document is to manage the outbreak of the Coronavirus on LSP’s respective construction sites, offices and to safeguard our personnel as far as reasonably practical when traveling on behalf of LSP.



Tel (+266) 22 323 132 Fax (+266) 22 310 044
10 Lioli Road, Maseru 100, Lesotho PO Box 1564, Maseru 100, Lesotho
www.lspconstruction.net
Company Reg No. 176/01

3. Responsibilities

Managing Director - Has overall responsibility for the wellbeing of the organization and its employees

Site Managers: Are responsible for the overall adherence to this guidance document at the sites they oversee

Safety Manager – Custodian of Health and Safety issues across all sites. Oversees the adherence of all health-related matters in conjunction with the Site Managers

Safety Officer: It is the responsibility of the Safety Officer to implement this procedure and ensure that all requirements of this document are met at their respective sites. The safety officer shall take preventive measures necessary to protect the personnel of the site from a risk of infection. This shall include stock checks, prioritisation and procurement of PPE (e.g. masks) and collective ones like, disinfectants and thermometers.

Procurement & Logistics Manager: Responsible for the pick-up of consignments in South Africa and control of vehicles thereof

Directors AJ Bothma (Chairman); LJ Fourie* (Managing Director); R Pietrucci* (Contracts Director);
JR Bothma; GT Monaheng; DM Rantekoa; *South African

4. LSP COVID – 19 Management Procedure

4.1 Education

Regular trainings and toolbox talks shall be undertaken across all LSP sites. Registers of all these trainings will be made available weekly to the LSP Safety Manager as well as Managing Director for review. These trainings shall cover issues related to the background to COVID-19, Hygiene & Prevention, Diagnosis, as well as monitoring and screening.

Pamphlets regarding COVID-19 shall also be displayed across all LSP sites.

4.2 Hygiene and Prevention Measures

Basic hygiene and prevention measures shall be adhered to by all LSP employees, namely:

- ✗ No more handshakes. Greet by elbow touching, fist bump, foot kick or simply waiving.
- ✓ Fingerprint access control to be stopped in all locations such equipment is available. Everybody to take care of safety and access.
- ✓ Hand sanitisers to be placed at doors frequently used.
- ✓ Door handles to be cleaned regularly, every hour.
- ✗ Avoid gatherings where there are large groups of people.
- ✓ Be vigilant after hours and at home as well.
- ✗ Avoid contact with people showing signs of breathing difficulty, coughing or fever.
- ✗ Avoid close contact with people who are sick.
- ✗ Avoid touching your eyes, nose, and mouth.
- ✓ Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- ✓ Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- ✓ Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom, before eating, and after blowing your nose, coughing, or sneezing.

4.3 Diagnosis & Disclosure

All employees are expected to disclose:

- any symptoms they experience, like breathing difficulty, coughing or fever. They are expected to stay at home and work from there. They shall inform their immediate supervisor and be instructed self-isolate for a period of 14 days. Where possible, medical advice must be sought
- Any persons they were exposed to with possible corona related symptoms. They are expected to stay at home and work from there. They shall inform their immediate supervisor and be instructed to self-isolate for a duration of 14 days

4.4 Social Distancing

- Undertaking (as far as is practicable), meetings on site and at offices via videoconferencing
- Separation on site and at the office (ie. Keeping a safe distance of 2m to 3m) is encouraged
- Employees that are able to work remotely without adversely impacting business continuity shall be identified and assisted in this regard
- Any person displaying a high temperature shall be denied access with no exception

4.5 Work Related Travel

No travel air travel shall be permitted either internationally or domestically during this period. Any travel (work related) on road into South Africa shall be vetted by the Managing Director for individual cars and the Procurement & Logistics Manager for all vehicles collecting consignments. All returning drivers are expected to undergo regular (daily) testing using infrared guns together with all other staff. Such individuals are however expected to self-monitor in order to assess any likely symptoms.

4.6 Monitoring and Screening

All employees entering LSP sites/premises shall undergo daily screening using infrared guns. This also includes visitors entering LSP premises. Visitors shall also be expected to fill in a Visitor questionnaire which will be kept for monitoring purposes.

Employees who appear to have acute respiratory illness symptoms (i.e. cough, shortness of breath) upon arrival to work or become sick during the day should be separated from other employees and be sent home immediately. Sick employees should cover their noses and mouths with a dust mask when coughing or sneezing (or an elbow or shoulder if no dust mask is available).

Directors AJ Bothma (Chairman); LJ Fourie* (Managing Director); R Pietrucci* (Contracts Director);
JR Bothma; GT Monaheng; DM Rantekoa; *South African



Tel (+266) 22 323 132 Fax (+266) 22 310 044
10 Lioli Road, Maseru 100, Lesotho PO Box 1564, Maseru 100, Lesotho
www.lspconstruction.net
Company Reg No. 176/01

Appendix 1: LSP Visitor Questionnaire

Appendix 2: Educational Material

Directors AJ Bothma (Chairman); LJ Fourie* (Managing Director); R Pietrucci* (Contracts Director);
JR Bothma; GT Monaheng; DM Rantekoa; *South African